

# The Atholl Scottish Country Dance Club

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## CONSTITUTION - 2022

### 1. NAME

The name of the Club shall be 'THE ATHOLL SCOTTISH COUNTRY DANCE CLUB' hereinafter referred to as 'the Club'.

### 2. OBJECTIVES

- a. The promotion and enjoyment of dancing traditional Scottish Country dances.
- b. The introduction of new Scottish Country dances.

### 3. MEMBERSHIP AND SUBSCRIPTION

Membership of the Club shall be open to all persons over the age of 16 at the discretion of the Committee.

### 4. COMMITTEE

The affairs of the Club shall be managed by a Committee, composed of the 5 Office Bearers (defined in Paragraph 6) and a number of Ordinary Members of Committee.

The number of Ordinary Members of Committee shall be one-fiftieth of the number of club members on the 31st March prior to the AGM: if this number is not an integer, it shall be rounded to the integer above.

The Committee shall be elected at the Annual General Meeting (AGM) and shall serve until the next AGM.

The quorum for the Committee shall be one-half of the number of members of the Committee: if this number is not an integer, it shall be rounded up to the next integer.

In the event of the AGM not electing the specified number of Office Bearers or Ordinary Members of Committee, those who are elected shall determine how to run the club under the circumstances, and they shall have the power to co-opt member(s) into the vacant role(s).

In the event of a vacancy arising on the Committee, the Committee shall have the power to co-opt a member into the vacant role.

The Committee shall have the powers to constitute sub-committees with duties that the Committee considers appropriate for the smooth and efficient running of the Club.

### 5. MEETINGS

The AGM of the Club shall be held on the 2<sup>nd</sup> Tuesday of May each year. The business of the meeting shall be:

- To receive the President's annual report
- To receive the Secretary's report
- To receive the Treasurer's report and the Annual Accounts
- To elect Office Bearers and ordinary members of Committee

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To appoint an Independent Examiner

To consider any motions of which not less than 2 weeks' notice has been given to the Secretary.

An Extraordinary General Meeting (EGM) of the Club may be called on a requisition of not less than 20 members of the Club or by the Committee. The reason for EGM must be stated. The meeting shall be held within 4 weeks of the receipt of the request by the Secretary and not less than 2 week's notice of the meeting shall be given to the members, stating the purpose of the meeting. No other business shall be discussed at the meeting.

## **6. OFFICE BEARERS**

The Office Bearers of the Club shall be the President, Vice President, Secretary, Treasurer and Programme Convener. Office Bearers may be re-elected to the same position at successive AGMs until an individual has held the same position for 4 consecutive full years, after which he/she may not be re-elected to that position unless a break of one year has elapsed.

## **7. DUTIES OF THE OFFICE BEARERS**

The President shall preside at the AGM and Committee meetings. In the absence of the President, the Vice President shall take the Chair and in the absence of both, a Chair shall be elected by those present. The person in the chair at AGMs and Committee meetings shall have one deliberative vote and, in the event of there being a tie in the voting, the Chair shall also have a further casting vote.

The Secretary shall arrange meeting of the Club and Committee, keep proper minutes of all meetings, maintain a register of members and deal with all correspondence.

The Treasurer shall receive bank account details and be accountable for all monies belonging to the Club, prepare and make available proper accounts and supporting records of the Club for an independent examination each financial year ending 31 March.

The Programme Convener shall ensure that, for every Club evening, members are provided in advance with a dance programme that accords with the Committee's guidelines. Programmes may be devised by either the Convener or members, who shall be encouraged to submit them.

## **8. ALTERATION**

The Constitution may be amended by resolution of the members at the AGM of the Club subject to the motion receiving the votes of not less than two thirds of the members present and voting.

## **9. WINDING UP**

The Club may be wound up by resolution of the members at an EGM called by the Secretary on the instruction of the Committee. In that event all assets of the Club shall be transferred to one or more clubs or organisations with like objectives chosen by resolution of the members.