

The Atholl Scottish Country Dance Club

CONSTITUTION - 2019

1. NAME

The name of the Club shall be 'THE ATHOLL SCOTTISH COUNTRY DANCE CLUB' hereinafter referred to as 'the Club'.

2. OBJECTIVES

- a. The promotion and enjoyment of dancing traditional Scottish Country dances.
- b. The introduction of new Scottish Country dances.

3. MEMBERSHIP AND SUBSCRIPTION

Membership of the Club shall be open to all persons over the age of 16 at the discretion of the Committee.

4. COMMITTEE

The affairs of the Club shall be managed by the Committee, composed of at least 9 members (including 5* Office Bearers). The Office Bearers and Committee Members shall be elected at the Annual General Meeting (AGM). The Committee shall serve until the next AGM.

A quorum of the Committee shall be 5 members. The Committee shall have the powers to constitute sub-committees with duties that the Committee considers appropriate for the smooth and efficient running of the Club. The Committee shall have the power to co-opt a member onto the Committee if a vacancy arises.

5. MEETINGS

The AGM of the Club shall be held on the 2nd Tuesday of May each year. The business of the meeting shall be:

To receive the President's annual report

To receive the Secretary's report

To receive the Treasurer's report and the Annual Accounts

To elect Office Bearers and ordinary members of Committee

To appoint an Independent Examiner

To consider any motions of which not less than 2 weeks' notice has been given to the Secretary.

An Extraordinary General Meeting (EGM) of the Club may be called on a requisition of not less than 20 members of the Club or by the Committee. The reason for EGM must be stated. The meeting shall be held within 4 weeks of the receipt of the request by the Secretary and not less than 2 week's notice of the meeting shall be given to the members, stating the purpose of the meeting. No other business shall be discussed at the meeting.

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6. OFFICE BEARERS

The Office Bearers of the Club shall be the President, Vice President, Secretary, Treasurer and Programme Convener*. Office Bearers and Committee Members will be elected at each AGM to serve for one year. Office Bearers may be re-elected to the same position at successive AGMs until an individual has held the same position for 4 consecutive full years, after which he/she may not be re-elected to that position unless a break of one year has elapsed.

7. DUTIES OF THE OFFICE BEARERS

The President shall preside at the AGM and Committee meetings. In the absence of the President, the Vice President shall take the Chair and in the absence of both, a Chair shall be elected by those present. The person in the chair at AGMs and Committee meetings shall have one deliberative vote and, in the event of there being a tie in the voting, the Chair shall also have a further casting vote.

The Secretary shall arrange meeting of the Club and Committee, keep proper minutes of all meetings, maintain a register of members and deal with all correspondence.

The Treasurer shall receive bank account details and be accountable for all monies belonging to the Club, prepare and make available proper accounts and supporting records of the Club for an independent examination each financial year ending 31 March.

The Programme Convener shall ensure that, for every Club evening, members are provided in advance with a dance programme that accords with the Committee's guidelines. Programmes may be devised by either the Convener or members, who shall be encouraged to submit them.*

8. ALTERATION

The Constitution may be amended by resolution of the members at the AGM of the Club subject to the motion receiving the votes of not less than two thirds of the members present and voting.

9. WINDING UP

The Club may be wound up by resolution of the members at an EGM called by the Secretary on the instruction of the Committee. In that event all assets of the Club shall be transferred to one or more clubs or organisations with like objectives chosen by resolution of the members.

* **AGM amendment 14 May 2019**